



## VOLUNTEER OPPORTUNITIES

Thank you for your interest in volunteering with us! Your interests, experience, skills, and enthusiasm are the lifeblood of Rockport Music. Please take a moment to indicate the ways you'd like to support Rockport Music's mission of enriching lives through great music!

**PLEASE PRINT**

Name: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Best Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Availability: Year Round or Only: \_\_\_\_\_  
(specific months or dates)

Address: \_\_\_\_\_  
(Street, City, State, Zip)

Emergency Contact Name/Number: \_\_\_\_\_

I am a high school /college student: Y/N\_\_\_(If yes) - School: \_\_\_\_\_

Tell us about your special interests and talents:

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### **Front of House** (orientation and training provided)

Rockport Music (RM) volunteers create a welcoming and professional atmosphere to Rockport Music concerts and events!

\_\_\_\_\_ I'd like to become a member of a team of Concert/Event (**Usher**)

**I can handle retail sales and learn to process credit card transactions.**

\_\_\_\_\_ I'd like to sell artists' *merchandise* during concert intermissions and after concerts (**CD/Merch Seller**)

**I would enjoy giving fast and friendly service in the beautiful third floor reception hall.**

\_\_\_\_\_ I'd like to sell snacks, coffee & water before concerts and at intermission. (**Concessions**)

### **Musician Hospitality**

**I would enjoy being a host for visiting musicians and artists by**

\_\_\_\_\_ providing **Housing**

\_\_\_\_\_ providing **Transportation** [Mileage reimbursed at \$0.55/mile (gsa.gov 4/17/12)]

***Docent (orientation and training provided)***

I would love to show and describe the Shalin Liu Performance Center to visitors.

\_\_\_\_\_ Host open houses at the Shalin Liu Performance Center (***Desk Docent***)

***Education***

Rockport Music's Education program reaches over 9000 adults & children through over 100 events a year!

\_\_\_\_\_ I'd enjoy assisting during music education and outreach activities in the schools and community

(***Education***)

***Development***

Our stellar team mailed out 2500 Annual Appeal letters to 675 donors and raised over \$800,000 for the 2015 Annual Fund!

\_\_\_\_\_ I'd like to be part of a group that assembles Rockport Music Marketing Materials for mailing

***Marketing***

Every piece of marketing material you see in North Shore retail spaces is delivered by RM volunteers! I'd like to

\_\_\_\_\_ ***Distribute*** promotional materials (brochures and posters) to \_\_\_\_\_  
(***Please Specify Locations***)

***I have a knack for photography!***

\_\_\_\_\_ I'd love to photograph volunteers at Rockport Music and Community events (***Photography***)

***Concise writing is something in which I take pride, so I would enjoy***

\_\_\_\_\_ helping develop, proofread and/or edit newsletters, materials and other publications (***Writing/Editing***)

***I have experience in administrative office support and would be happy to***

(***Orientation and training required for some tasks, others require computer skills***)

\_\_\_\_\_ Assist the Box Office with order processing, and/or ticket distribution

\_\_\_\_\_ Assist the Administrative Office with data entry, inventories and other office duties

***Production***

***I am a pianist with a comprehensive knowledge of music, and I am able to***

\_\_\_\_\_ Turn pages for concert pianists (***Page Turner***)

\_\_\_\_\_ I have experience with back stage operations including audio, video, lighting and stage management

**Return completed form by:**

Email : [malekson@rockportmusic.org](mailto:malekson@rockportmusic.org)

Mail: 37 Main Street, Rockport, MA 01966

Drop Off: 35 Main Street, Rockport, MA 01966

**Questions?**

Rockport Music Volunteer Coordinator:

Michelle Alekson

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