

## ROCKPORT MUSIC

### DRAFT: Part-Time bartender - Shalin Liu Performance Center

**JOB TITLE:** Bartender (Part-time)

**DEPARTMENT:** Third-floor Operations

**Reports To:** Director of Rental Events & Volunteers

---

#### Position Summary ~

The Part-Time Bartender is responsible for delivering excellent guest service by preparing and serving beverages efficiently in a fast-paced live performance environment. This role supports a positive audience experience before, during, and after performances while maintaining high standards of safety, cleanliness, and professionalism. This position requires a mature professional who is passionate about providing memorable experiences to all served.

---

#### Key Responsibilities ~

- Prepare and serve alcoholic and non-alcoholic beverages accurately and quickly
- Engage with guests in a friendly, professional manner to enhance their experience
- Operate POS systems and handle cash and credit transactions responsibly
- Maintain a clean, organized, and fully stocked bar area
- Verify guest identification and comply with all alcohol service laws and venue policies
- Collaborate with fellow bartenders, barbacks, and other staff members during high-volume shows/events
- Set up and break down bar station(s) before and after events
- Monitor guest consumption and handle sensitive situations calmly and responsibly
- Adhere to all health, safety, and sanitation guidelines

#### Qualifications ~

- Previous bartending experience preferred (high-volume or event bartending a plus)
- Knowledge of beer, wine, classic cocktails and basic bar equipment
- Strong customer service and communication skills
- Ability to work efficiently under pressure and multitask
- Must be reliable, punctual, and team-oriented
- Ability to stand for extended periods and lift up to 25 lbs
- Must meet minimum legal age requirements to serve alcohol
- TIPS certification required (or willingness to obtain upon hiring)

#### Work Environment ~

- Fast-paced performance venue with frequent concerts and events
- Audience-focused atmosphere
- Evening and weekend shifts based on concert/event schedule

**What We Offer ~**

- Flexible, concert and event-based scheduling
- Competitive hourly wage plus tips
- Supportive and collaborative team environment